

SEVENOAKS DISTRICT COUNCIL: COMMUNITY INFRASTRUCTURE LEVY (CIL) SPENDING BOARD

BID FOR FUNDING PRO-FORMA (INFRASTRUCTURE ONLY)

Scheme name:

go 2

Description of Scheme:

Kick start an innovative infrastructure project for the provision of a flexible, demand-response 'little bus' public transport scheme. The 'little buses' will be four (4) Ford Transit Tourneo vehicles modified to accommodate passengers with mobility issues and to be fully wheelchair accessible. As shown in Appendix 1, these vehicles will be London ULEZ compliant with Euro 6 diesel engines. They will also be fitted out to provide a comfortable, trusted and safe journey including air conditioning, CCTV and USB charging points.

'go 2' will be the brand name for this scheme. The vehicles will be branded accordingly and all partners (Go Coach; Age UK and Sevenoaks District Council) will have their branding incorporated in the vehicle branding 'wraps'. The operation of these 'go 2' vehicles is based on the following model:

1. Mornings and evenings – cater for commuters wishing to go to the Railway Stations and places of work in the Sevenoaks town area
2. School run hours (morning and afternoons) – transport SEN students to and from school.
3. Daytime:
 - transport older people to lunch clubs, day care facilities and shopping trips (working with Age UK (Sevenoaks & Tonbridge)) providing

subsidised rate (possible because of income from journey types 1 & 2 above.

- Replacing Rural KCC supported bus and Taxibus services with DRT (Demand response Transport).
- Providing public transport to remote areas to help remove social isolation by using smaller vehicles.

The journeys detailed above will be shared journeys with more than one customer transported. The model does not operate using the quickest route. This is therefore not a Hackney carriage taxi service.

Some journeys will be timetabled, for example, those for the SEN students and those for the Age UK clients. Others, like those detailed above in journey type 1, will be a demand-response service. Ideally, this scheme will tie in with plans by Kent County Council to roll out access to a 'journey booking App' called 'Via'. This will enable customers to use an App to pre-book a 'go 2' journey. The App then uses algorithms to calculate the day's schedule for the 'go 2' service. However, if this roll out does not coincide with the kick start of this infrastructure scheme, in the interim, customers will be able to book via a website, phone number, the Sevenoaks Bus Station and use existing Go Coach ticket machines. Go Coach already use software to determine bus routes and schedules and can continue to use this to deliver this 'go 2' scheme too.

The scheme will begin with 4 vehicles serving the District. This will be a pilot scheme. The above model means that this scheme will be financially sustainable, with profits reinvested to enlarge the scope of the infrastructure. If successful it is envisaged that within five years there could be ten (10) 'go 2' vehicles, rolling it out to other parts of the District.

1	Is this scheme promoted by your organisation in partnership with another organisation(s)?	<p>Yes / No appropriate)</p> <p>Organisation Name(s):</p> <p>Responsible individuals(s):</p> <p>Signature(s) on behalf of other supporting organisations(s):</p> <p>Please provide details of the Agreements you have in place with your partners. Including the % of money guaranteed for the scheme from each organisation.</p>	<p>(please delete as</p> <p>Go-Taxi Hire Limited (new legal entity established by Austin Blackburn, Managing Director of Go Coach)</p> <p>Austin Blackburn, Managing Director of Go Coach and Go-Taxi Hire Limited.</p> <p>[REDACTED]</p> <p>Gill Shepherd-Coates, CEO of Age UK (Sevenoaks & Tonbridge).</p> <p>Go-Taxi Hire Limited will invest £71,211.98 by purchasing 2 of the 4 required 'go 2' vehicles. Go-coach will additionally budget £20,000 to set up the scheme. Go-Taxi Hire Limited will support Age UK (Sevenoaks & Tonbridge) in the provision of transport for its clients to and from lunch clubs and day care at a subsidised rate.</p>
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2	<p>Is planning permission required for the scheme?</p> <p>If yes, has it been applied for?</p> <p>If no, please explain why?</p> <p>If planning permission has been granted - please provide details and a reference number.</p>	<p>(please delete as</p> <p>This is an infrastructure project that does not require planning permission.</p>
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	<p>Details of any other consent required (if appropriate (e.g. conservation, Listed Buildings, other Government bodies):</p>	<p>Consent required</p>	<p>Operator Licence from SDC Licencing Team. The SDC Licencing Team have confirmed that either the Private Hire Vehicle or Hackney Carriage licencing framework will be used. Dialogue about which is the optimum licencing route for this innovative scheme and a formal application will be submitted during October 2019.</p>
		<p>Date applied for / granted</p>	<p>Formal licencing application to be submitted in October 2019.</p>

Need for the Scheme

<p>3</p>	<p>List of projects or development that result in the need for this scheme:</p>	<p>N/A</p>	
<p>4</p>	<p>How is the scheme related to these developments (additional information, such as usage forecasts and existing and alternative capacity assessments, can be attached as an appendix):</p>	<p>N/A</p>	

Please provide an explanation of the 'public benefit' of the scheme proposed for residents in Sevenoaks District:

<p>5</p>	<p>Economic</p>		<p>Age UK (Sevenoaks & Tonbridge) will be able to reduce their fleet of ageing vehicles and reduce their overheads and costs for the provision of transport. They will retain one vehicle for the more vulnerable, frail clients. This reduction will enable the voluntary sector organisation to divert transport costs to the delivery of other projects for older people in the District.</p>
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	<p>The provision of this infrastructure scheme will support the Council's delivery of a sustainable economy. In line with the Community Plan's Priorities 1 & 3. The scheme will make it easier for people to travel to key local services and improve infrastructure. It will also help people to shape their local communities, impacting greatly on supporting the Council to enhance community connections to tackle loneliness and social isolation. In turn this will lead to improved health and wellbeing and therefore economic benefits.</p>
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<p>6</p>	<p>Social</p> <p>The scheme will reduce loneliness and social isolation. It will address some of the areas known by Age UK's national survey of 'isolation hot spots'. Many of these areas in the District are rural where public transport can be more difficult to access. The timetabling of regular, reliable, trusted, comfortable and safe journeys to lunch clubs, day care activities and other destinations will increase community connections and help residents to shape their local communities. As a result, there will also be significant health and wellbeing benefits to residents.</p> <p>The scheme will also reduce loneliness and social isolation amongst other age groups, including the commuters and SEN students. As the journeys are shared ones, this model places people regularly in the same place, empowering them to connect as and when they wish both during and outside of their journeys.</p> <p>The scheme will increase the number of wheelchair accessible public transport vehicles into the District providing greater opportunities to travel for those with mobility difficulties.</p>
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<p>7</p>	<p>Environmental</p> <p>The introduction of four (4) 'go 2' vehicles will replace under-utilised bus runs, developing better connected communities. The 'go 2' vehicles are Euro 6, ULEZ compliant, with stop start engines. The buses currently running are only Euro 3 to 5. This scheme will therefore support the Council in its green environment priorities set out in the Community Plan and Air Quality Action Plan.</p>
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8	Is the need for the scheme identified in any adopted strategy/plan? E.g. Neighbourhood Plan, Work programme of a Statutory Body, Infrastructure Plan. If so, which?	The need for this scheme is recognised in the Local Plan (TRANSPORT), Council Plan, Sevenoaks District Community Plan, Infrastructure Development Plan, Age UK (Sevenoaks & Tonbridge) Strategy for reducing loneliness and isolation and Go Coach Development Plans for improving access to key public services.
9	How does the scheme identify with the Council's Infrastructure Delivery Plan (IDP) and its priorities?	This scheme identifies with the Infrastructure Delivery Plan as an infrastructure project.

Funding

10	Total Project Cost	£143,173.96 (for 4x vehicles at £35,605.99 each – see quotation appended as Appendix 2, and £750 towards operator licensing)
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11	<p>Funding required from CIL:</p> <p>Please identify other funding sources for this project, what contribution they are making and why these can not be used to fund the scheme in its entirety.</p> <p>Please provide the status of each source of funding for example whether it has been formally agreed, whether it has already been paid, whether it has been agreed in principle, if you are waiting for a decision in regard to the funding, or whether you are investigating the source of funding etc.</p>	<p>£71,961.98</p> <p>1) £71,211.98 from Go-Taxi Hire Limited (for 2x vehicles)</p> <p>2)</p> <p>3)</p> <p>4)</p> <p>5)</p> <p>6)</p>
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12	Is this bid for staged payments?	(please delete as appropriate)
	Will staged payments be accepted?	(please delete as appropriate)

	Please provide details of anticipated funding requirements and timetable									
13	Has a bid(s) for CIL funding been made to relevant town and parish councils?	<table border="1"> <tr> <td data-bbox="225 73 304 1279">Bid made (please delete as appropriate):</td> <td data-bbox="225 315 304 651">Yes/ No</td> </tr> <tr> <td data-bbox="304 73 384 1279">Details of bid</td> <td data-bbox="304 315 384 651"></td> </tr> <tr> <td data-bbox="384 73 464 1279">Decision made (please delete as appropriate):</td> <td data-bbox="384 315 464 651"></td> </tr> <tr> <td data-bbox="464 73 544 1279">Details of decision:</td> <td data-bbox="464 315 544 651"></td> </tr> </table>	Bid made (please delete as appropriate):	Yes/ No	Details of bid		Decision made (please delete as appropriate):		Details of decision:	
Bid made (please delete as appropriate):	Yes/ No									
Details of bid										
Decision made (please delete as appropriate):										
Details of decision:										
	If this bid is being made by a Parish or Town Council and no CIL funds have been contributed by them, please provide an explanation for this.									
14	Would the scheme be fully funded if the CIL contribution is agreed?	(please delete as appropriate)								
15	Has this scheme already benefited from CIL funding through the CIL Spending Board?	<table border="1"> <tr> <td data-bbox="751 73 842 1279">Yes/ No appropriate)</td> <td data-bbox="751 315 842 651">(please delete as appropriate)</td> </tr> <tr> <td data-bbox="842 73 959 1279">If Yes; Please provide further justification as to why further CIL funding is required for this project.</td> <td data-bbox="842 315 959 651"></td> </tr> </table>	Yes/ No appropriate)	(please delete as appropriate)	If Yes; Please provide further justification as to why further CIL funding is required for this project.					
Yes/ No appropriate)	(please delete as appropriate)									
If Yes; Please provide further justification as to why further CIL funding is required for this project.										
16	Has this scheme/land/building already benefited from funding from Sevenoaks District Council? Note- this can include grants, section 106s, a Community Fund etc.	<table border="1"> <tr> <td data-bbox="1038 73 1129 1279">Yes/ No appropriate)</td> <td data-bbox="1038 315 1129 651">(please delete as appropriate)</td> </tr> <tr> <td data-bbox="1129 73 1236 1279">If Yes; Please provide further details of amount and the project involved.</td> <td data-bbox="1129 315 1236 651"></td> </tr> </table>	Yes/ No appropriate)	(please delete as appropriate)	If Yes; Please provide further details of amount and the project involved.					
Yes/ No appropriate)	(please delete as appropriate)									
If Yes; Please provide further details of amount and the project involved.										

Deliverability

17	Does your organisation have the legal right to carry out the proposed scheme?	Yes / No If not, you must attach documentation showing that the statutory provider of this service supports this scheme.	(please delete as appropriate)
18	Anticipated start date for delivery of the scheme:	Mid to End December 2019	
19	Anticipated finish date for the delivery of the scheme:	December 2020 (it's an ongoing scheme but this will be the date by which a full report of progress and future steps can be made to the SDC CIL Board).	
20	Anticipated date when CIL funding will need to be made available:	Mid to end December 2019	
21	Does land need to be purchased to facilitate the scheme?	Yes / No appropriate) Please provide details	(please delete as
22	Please provide a consultation plan to let SDC know when they can expect progress reports on the project.	<p>December 2019 – order vehicles. Confirm to SDC CIL Board.</p> <p>January to June 2019 – timetables for Age UK clients to be agreed & demand-response process determined and implemented. Marketing of scheme to be agreed between partners (including SDC) and implemented. Update to SDC CIL Board in May/June 2020.</p> <p>June 2020 – take delivery of vehicles. Confirm to SDC CIL Board.</p> <p>July to August 2020 – run vehicles for Journey types 1 & 3 (so not SEN students)</p> <p>September 2020 – run vehicles for all three Journey types.</p> <p>October 2020 – provide update to SDC CIL Board on start-up of running scheme.</p> <p>December 2020 – provide report of progress and future steps to SDC CIL Board.</p>	

23	Please provide details of the management and timescales of the project.	Austin Blackburn of Go-Taxi Hire Limited to lead on management of scheme. Gill Shepherd-Coates, CEO of Age UK (Sevenoaks & Tonbridge) to be key partner and work to secure appropriate journeys for her suitable clients. Timescales as detailed in point 22 above.
24	Has consultation been carried out on the scheme or is any planned?	<p>Carried out / Planned / No-consultation-planned (please delete as appropriate)</p> <p>Please provide details (Note: Results can be attached separately if necessary.)</p> <p>Go Coach undertook a public consultation in July 2019 and have a follow up planned for December 2020. Go Coach are also scheduled to speak about the scheme at the Sevenoaks Town Partnership AGM in October 2019. Age UK (Sevenoaks & Tonbridge) are currently consulting their clients.</p>
25	Is a relevant SDC ward member(s) supportive of the scheme?	<p>Yes / No</p> <p>You may provide the signature of an SDC ward member or an email from them to cil@sevenoaks.gov.uk.</p> <p>(please delete as appropriate)</p> <p>Email of support provided by Cllr Canet, Northern Ward.</p>
26	Is the relevant town/parish council supportive of the scheme?	<p>Yes / No</p> <p>Signature of a town/parish council chairman, clerk or chief executive (Note: An email from them to cil@sevenoaks.gov.uk would also be sufficient).</p> <p>(please delete as appropriate)</p> <p>Austin Blackburn has been in consultation with Linda Larter of Sevenoaks Town Council and is speaking at the Sevenoaks Town Partnership AGM about this project on 8th October 2019. Letters of support will be requested following the AGM.</p>

27	Do you have any other local support for the scheme? This can be in the form of businesses, community groups etc.	Yes / No	(please delete as appropriate) Email of support provided by Simon Goldsmith (Chair of Sevenoaks District Access Group). Email of support from Dr Merilyn Canet, Vice-chairman of the Sevenoaks District Seniors Action Forum.
		Please provide details of local support. (Note: An email from a relevant party to cil@sevenoaks.gov.uk would also be sufficient).	

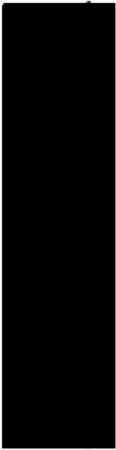
Maintenance

28	Which organisation will be responsible for ongoing maintenance?	Go-Taxi Hire Limited	
29	Are funding arrangements in place for maintenance?	Yes / No appropriate) Please provide details	(please delete as Go-Taxi Hire Limited will fund this and have the capacity and resources to carry out all necessary maintenance at their premises in Sevenoaks.
30	Please provide any further comments here. This could include if there are any other infrastructure projects that are related to this bid or any that rely on this bid.	N/A	

Declaration

I am authorised to submit this bid for funding on behalf of the organisation that I represent. At the time of writing, the information contained in this submission (including appendices) is correct and true to the best of my knowledge. If CIL funding is committed and circumstances change prior to the completion of the scheme, the organisation that I represent will notify Sevenoaks District Council. The Council will reserve the right to reconsider the allocation of funding. If CIL funding is committed to the above project then the organisation that I represent commits to providing Sevenoaks District Council with sufficient information to enable it to undertake its reporting requirements under the CIL Regulations 2010 (as amended), or any subsequent relevant regulations.

Signature

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Name

.....
AUSTIN BLACKBURN

Position

.....
MANAGING DIRECTOR, GO-TAXI LIMITED

Further information:

Name, role and contact details of the person that will be the contact for this bid:	Austin Blackburn, Managing Director, Go-Taxi Hire Limited and Go-Coach Hire Limited
Name, role and contact details of the person that will be attending SDC's CIL Spending Board to support this bid:	Austin Blackburn, Managing Director, Go-Taxi Hire Limited & Gill Shepherd Coates, CEO Age UK (Sevenoaks & Tonbridge)
Name, role and contact details of the person that will be the point of contact and responsible for the Legal Contract:	Austin Blackburn, Managing Director, Go-Taxi Hire Limited and Go Coach Limited
Name, role and contact details of the person that will be legally responsible for receiving the CIL fund*:	Austin Blackburn, Managing Director, Go-Taxi Hire Limited and Go Coach Limited
Full company/charity name:	Go-Taxi Hire Limited
Registered No:	12169072

Privacy Notice

The personal data which is collected within this form is reasonably necessary for its public task of processing your application for CIL grant funding. This includes considering whether to grant the application and to ensure the effective management of CIL grant funding if approved.

If your application is unsuccessful then personal information will be retained for a period of 10 years after the application is refused. The personal data shall then be deleted except for any information made public under the Council's other legal obligations (including the Access to Information provisions of the Local Government Act 1972 or the Freedom of Information Act). If your application is successful then your data will be retained for the duration of the project applied for and for the full period in which the contract under which the monies are transferred is enforceable. The personal information will then be deleted, except for any information made public under the Council's other legal obligations. Any information relating to this application which is deleted will be deleted in accordance with the Council's standard record retention practice.

Unless otherwise stated we will generally handle personal information in accordance with the Council's Privacy Policy, which can be found through our website at www.sevenoaks.gov.uk/privacy.

SEVENOAKS DISTRICT COUNCIL
COMMUNITY INFRASTRUCTURE LEVY (CIL) SPENDING BOARD

'go 2' Infrastructure Project

APPENDIX 1

Changes to Sevenoaks buses

Austin Blackburn, Managing Director

Andy Wells, General Manager

Why the need to change?

- **Very poor usage of some services**
- **Buses and times unattractive to passengers**
- **A need to reverse the decline in rural accessibility**
- **Lack of any additional funding for supported buses**
- **We need to reduce costs to rural and commuter services to be sustainable**

What does Sevenoaks expect of public transport?

- **Comfort**
- **Security**
- **Accessibility**
- **Environmentally friendly**
- **Ease of use**
- **Ease of payment**

A possible answer?



go Taxis.....

The taxi's...

- Transit Tourneo long wheelbase automatic
- Euro 6 (London ULEZ compliant)
- Fully wheelchair accessible (ECMT-IRU Type I fully accessible, 350kg ramp)
- 7 passengers in comfort
- Full air conditioning
- Plenty of luggage space
- Initially new, and not more than 5 years old
- Speed limited
- USB charging points
- At least 4 camera CCTV for security



The operation....

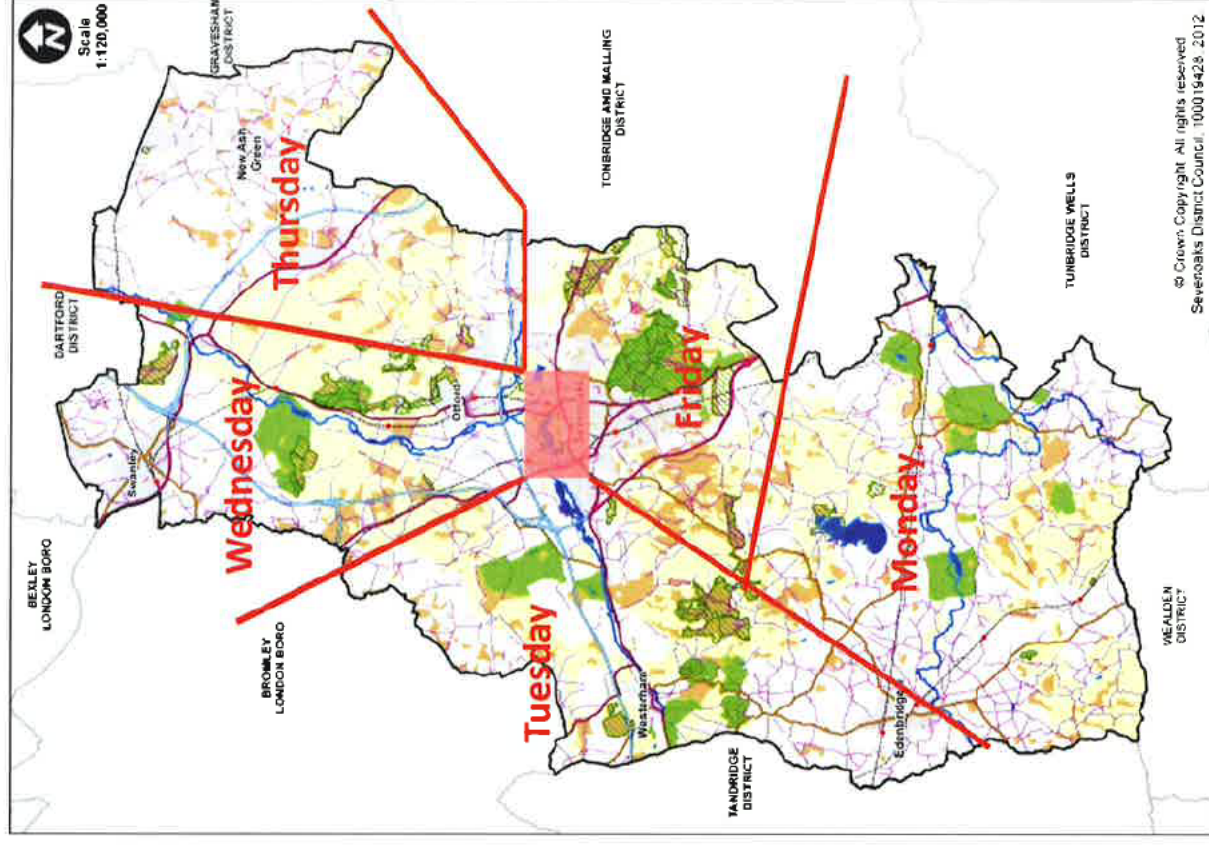
- Initially operating between 06:00 and 20:00 Monday to Friday
- Shopping hours Saturday
- Branded in distinctive go yellow/purple
- Fully uniformed drivers
- Enhanced DBS checked drivers
- Drivers licence checks monthly
- Carry Dogs!



Daytime DRT Taxi's

Replacing the daytime route 4 and possibly KCC Taxibus

- 4 taxi's running round the area
- Every day concentrating on a different area of the district to and from town
- Fixed cost / discount for those pre-booked
- Book on-line, app, by phone or at the Bus Station office
- Set return times from the bus station / station
- Discount for concessionary pass holders, but possibly not free
- Possible Saturday service
- As discussed use by ageUK



Commuters.....

go Taxi Sharing

Replacing 6, some 401's and 435 bus commuter journeys

MORNINGS to the station

- Pre-booked to pick up outside / near their house
- Dropped outside the station
- Every 15 minutes from the Town/ Chipstead / Riverhead / Dunton Green area

EVENINGS from the bus stop outside the station

- Taxi every 15 minutes from the bus stop outside to the local area
- Pre-book to secure a seat, or just turn up
- Drop you near your house

Fixed price to and from the station

All rides cheaper than normal taxi's

Pay by contactless, Apple / Google pay, on app, or by cash to the driver



SEVENOAKS DISTRICT COUNCIL
COMMUNITY INFRASTRUCTURE LEVY (CIL) SPENDING BOARD

'go 2' Infrastructure Project

APPENDIX 2

Quote Sheet

Flexi Cab
 Teign Valley
 Trusham
 Newton Abbot
 TQ13 0NX
 Phone: 01626 855051
 Mobile: 07952 649625
flexi-cab.co.uk
Jason.jones@flexi-cab.co.uk



Job Number

Car Details:	
Model	Crown - 9 Seats
Specification	Titanium
Engine	2.0l 130PS 320L
Transmission	Auto
Body Type	Taxi Conversion
Colour	TBC
Trim	Dark Leather
Trim Colour	Grey
Carpet	Grey
Dashboard	Grey
Headlining	Standard
Reg Number	
VIN Number	

Invoice to:

Name	Austin Blackburn	
Email		
Address		D.O.B.
Post code		
Tel Number		

Register to:

Name		
Email		
Address		
Post code		
Tel Number		

Part Exchange:

Make		This vehicle is not subject to any lien or encumbrance.the mileage stated is correct. It has not been subject to an accident resulting in total loss claim. It was registered in the UK.
Model		
Reg No		
Miles/SIV		

Purchasers declaration I Agree to the sum of £1000 forthwith and to pay the balance as soon as the goods have been completed for delivery. I certify the I am 18 or over (where the purchaser is an individual). Delivery of the new vehicle is subject to manufacturing and will not be deemed late until 2 months following the estimated delivery date.	Date	10/07/2019
	Sales Exec	J.Jones
	Place of delivery	
	Est Delivery	

Seller Declaration
 I accept and confirm the above order and undertake to supply the said goods upon and subject to the terms and conditions referred to herein.

Purchasers signature

Sellers Signature

Internal Notes

List Price	£33,507.00
Metallic paint	£0.00
Tinted Windows	£0.00
Taxi Light (Fitted)	£0.00
Taxi Meter (not Fitted)	£175.00
Full Running Board x 2	£280.00
Electric Winch	£825.00
Additional Handles (x 2 Doors)	£200.00
WheelChair access Swing ramp	£0.00
Wheel Chair secure points	£0.00
Wheel Chair safety attachments	£0.00
Full IVA Documents (M1)	£0.00
Delivery	£0.00
Sub Total (pre Vat)	£28,559.17
VAT @ 20%	£5,711.83
RFL & First reg fee	£1,335.00
Total	£35,605.99
Amount Due from finance co	
Add HP Settlement	
Part Exchange	
Customer Deposit	£0.00
Balance Due from customer	£35,605.99

SEVENOAKS DISTRICT COUNCIL
COMMUNITY INFRASTRUCTURE LEVY (CIL) SPENDING BOARD

'go 2' Infrastructure Project

Emails of Support

Jenny Godfrey

From: Simon Goldsmith [REDACTED]
Sent: 26 September 2019 15:15
To: CIL Mailbox
Cc: Jenny Godfrey
Subject: Go taxi Hire - Statement of Support

Importance: High

To whom it may concern

As Chairman of the Sevenoaks District Access Group, I support the application for funding towards a new, much needed and innovative approach to a public transport service serving our more isolated, lonely and disabled residents. I fully support the partnered approach that Go Coach Limited and Age UK (Sevenoaks and Tonbridge) have taken. This would be an important development that would bring significant social and health benefits to many residents by addressing a major cause of social isolation particularly by those who experience long term ill health, disability and economic disadvantage. I have no hesitation in wishing this scheme well and look forward to hearing how things progress.

Sincerely

Simon Goldsmith
Chairman
Access Group

From: Marilyn Canet <[REDACTED]>
Sent: 23 September 2019 18:35
To: Austin Blackburn <Austin.Blackburn@go-coach.co.uk>
Cc: Marilyn Canet <[REDACTED]>
Subject: Support for CIL bid

Dear Austin

As Vice-chairman of the Sevenoaks District Seniors Action Forum and a Councillor for Northern Ward Sevenoaks , I welcome the new initiative that Mr Austin Blackburn is making to improve transport for people without a car. There are many people in this situation and the new ideas will help to reduce their feelings of isolation and loneliness. As medical facilities are sometimes hard to reach by the usual buses, this proposed service will be good.

I am aware that there are people whose transport needs are not being met by the current services, these new ideas will help meet that gap.

It will be more satisfactory to have fewer cars with single occupants, whether taxis or private cars , more environmentally friendly and perhaps even more people friendly!

At SDSAF our Transport Group is very active as it is a major concern for many of our 1200 members. The SDSAF group is growing as the elderly population is steadily growing in our District.

I would like to support Mr Blackburn.

Regards

Marilyn Canet

Cllr Dr Marilyn Canet